



Position: Natural Resource Management Officer/s

Location: Busselton

Accountable to: GeoCatch Coordinator

Employment Type: Full time/Part time

Key areas of responsibility

This position/s are part of the GeoCatch project officer teams responsible for natural resource management projects including water quality monitoring, riparian management and sustainable agriculture projects across the Geographe catchment.

PRINCIPAL DUTIES & RESPONSIBILITIES

The Project Officer/s will be responsible for:

1. Water quality monitoring
 - 1.1 Undertake water quality monitoring of catchment waterways and wetlands using boat, kayak or land based methods
 - 1.2 Process water quality samples and prepare them for lab analysis
 - 1.3 Download and process data using Excel

2. Sustainable agriculture program
 - 2.1 Work with farmers to design and implement riparian management projects on catchment waterways including fencing and revegetation activities.
 - 2.2 Support activities of the sustainable agriculture team including field work and developing funding agreements to meet funding guidelines.
 - 2.3 Assist with the delivery and the development of communications tools for GeoCatch's program's including media releases, social media, events, web-based articles
 - 2.4 Spatial mapping, data management and analysis (desirable)

3. Project management and general duties
 - 3.1 Develop and maintain effective working relationships and partnerships with GeoCatch Stakeholders including Geographe farmers
 - 3.2 Assist in the organisation, management and coordination of GeoCatch events and represent GeoCatch in the community.
 - 3.3 Meet project milestones, budget and reporting
 - 3.4 Prepare project updates and present a reports to the GeoCatch board



3.5 Work with the GeoCatch team to identify and implement communication and engagement opportunities

3.6 Contribute to the GeoCatch team as required